

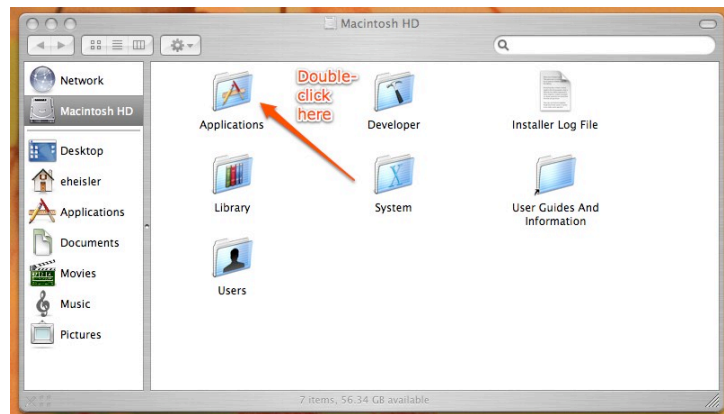
Creating a Podcast

After creating a script, follow the procedures below to develop your podcast.

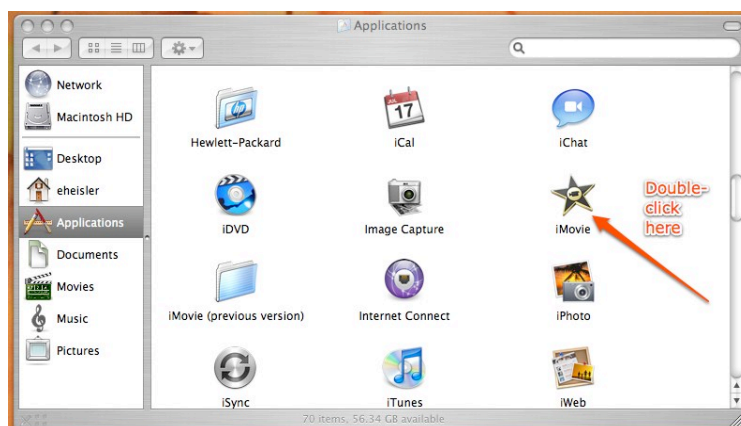
1. Locate and double-click on Macintosh HD.



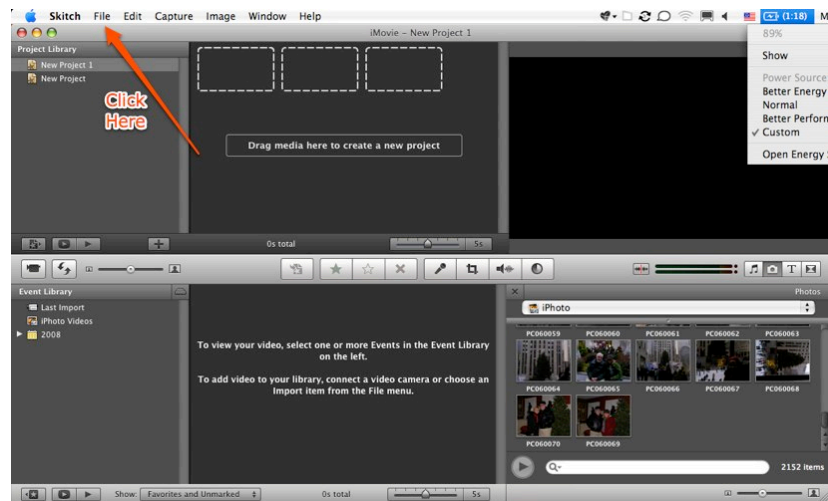
2. Locate and double-click on Applications.



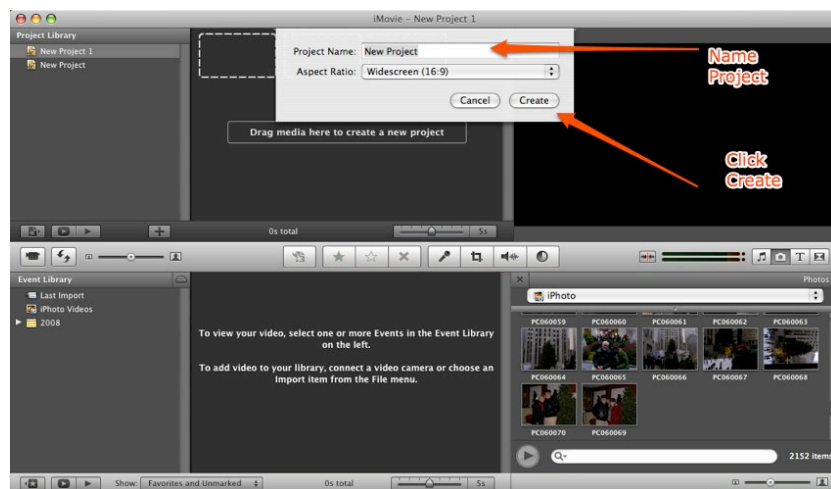
3. Scroll down to locate iMovie. Double-click on iMovie.



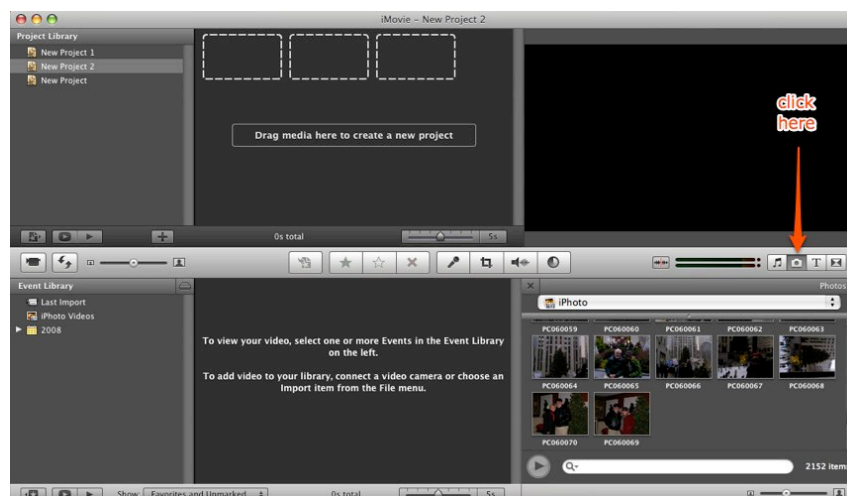
4. Click on File. Select New Project.



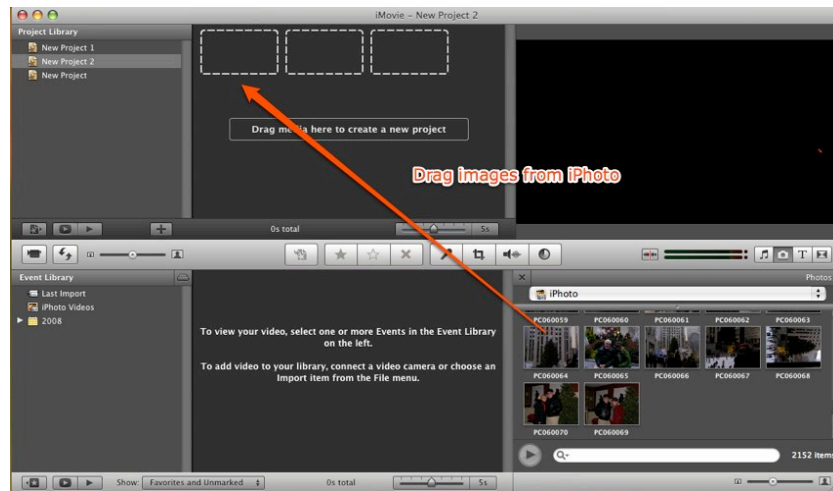
5. Name your project. Click Create. iMovie will auto save any changes made throughout the project.



6. Click on the photo button to display still photos found in iPhoto and/or Photobooth.**

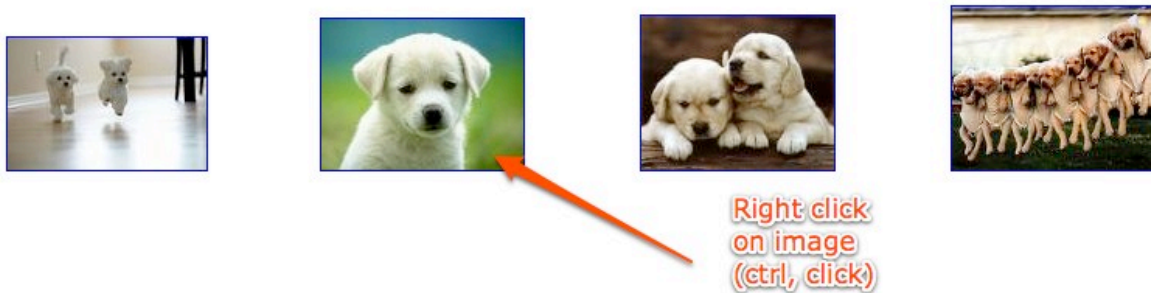


7. Drag images from bottom right corner where iPhotos are displayed to New Project boxes. Drag images in order in which they are to be used in final presentation.

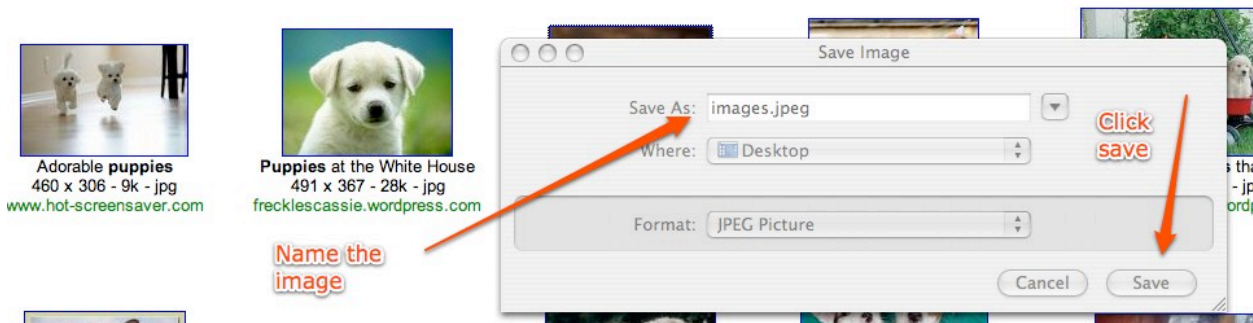


**To add images not already found in either iPhoto or Photobooth, use the following instructions:

a. Locate the desired image.



b. Right click on the image and save to the desktop.



c. Drag image from desktop to project screen in iMovie.



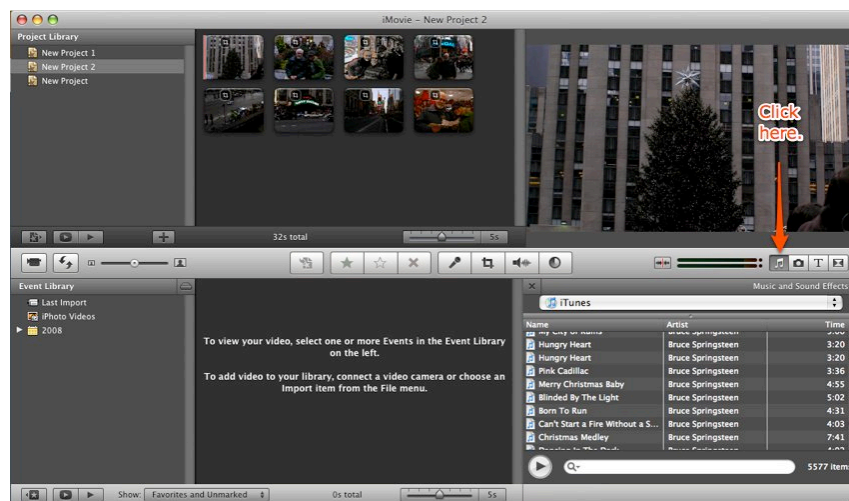
8. Adjustments may be made to each slide by highlighting the slide and clicking on the [+] symbol located in the upper left corner of the slide.



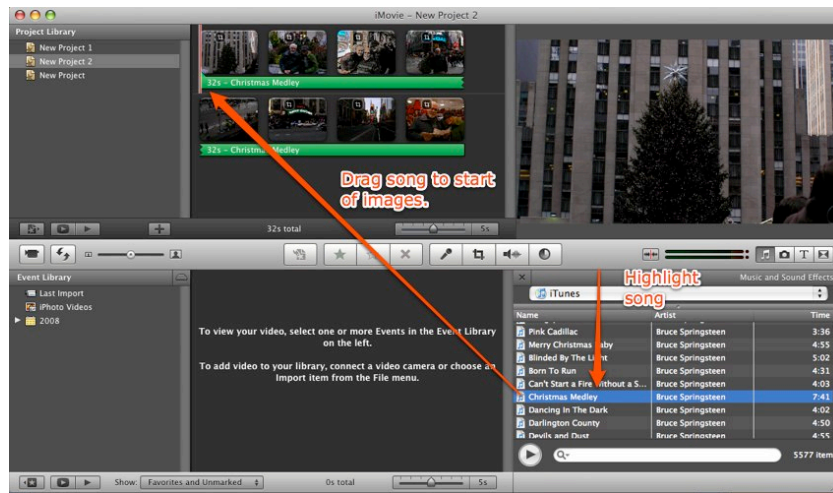
9. Use the Fit, Crop, and Ken Burns buttons to make adjustments to the image.



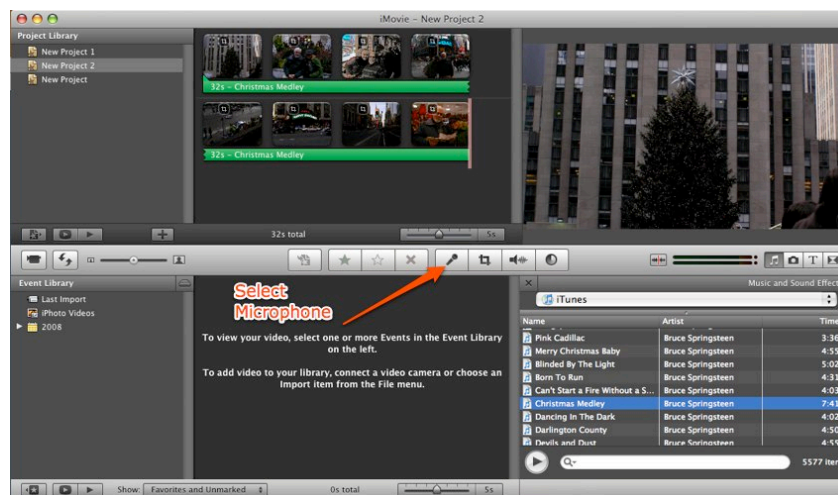
10. Click on music button to display music found in iTunes or to use the iLife Sound Effects.



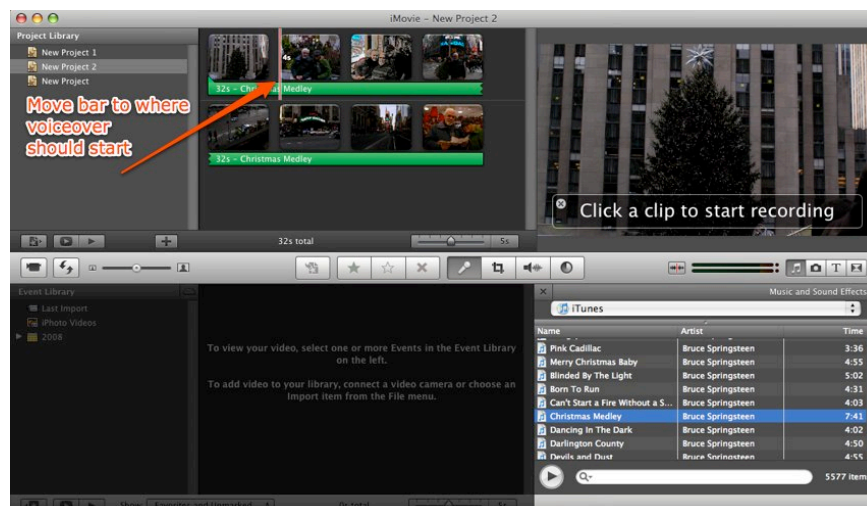
11. Select a song. Highlight the song title. Drag song title to start of images where a red line will illuminate the start of the slide show.



12. In order to record a voiceover, click on the microphone.



13. Move red bar to where the voiceover should begin in slide show. When ready to record, click on image. 3...2...1 Countdown will begin. Start recording voice. It is recommended that you read from a script!



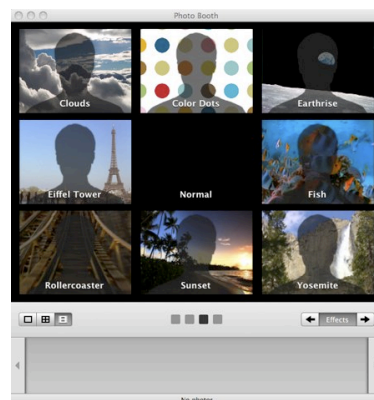
14. To include a movie clip of yourself, use the Photobooth application. Open by clicking on the Photobooth icon.



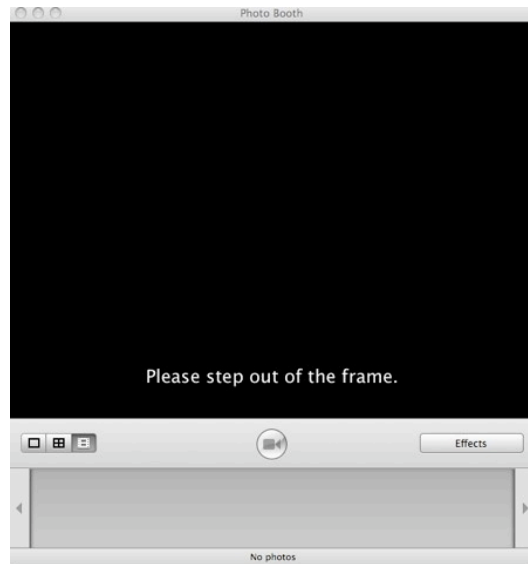
15. Select the video feed.



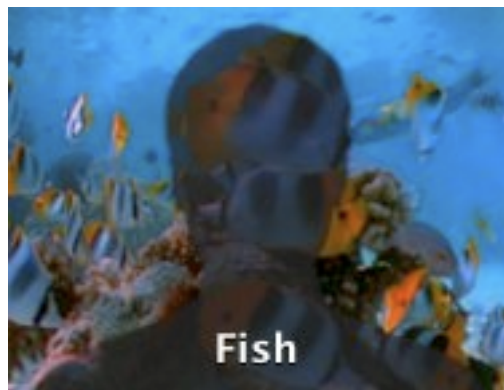
16. Choose the type of effect that you would like implemented as your background.



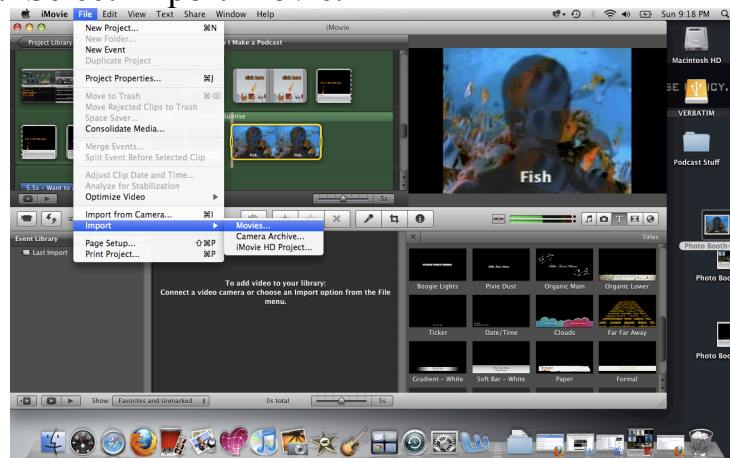
17. Photobooth will prompt you to step out of the frame while the background is implemented.



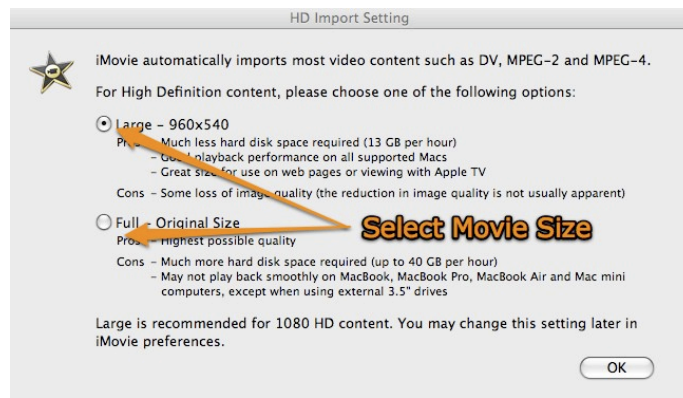
18. Once instructed to do so, step back into the frame and begin recording.



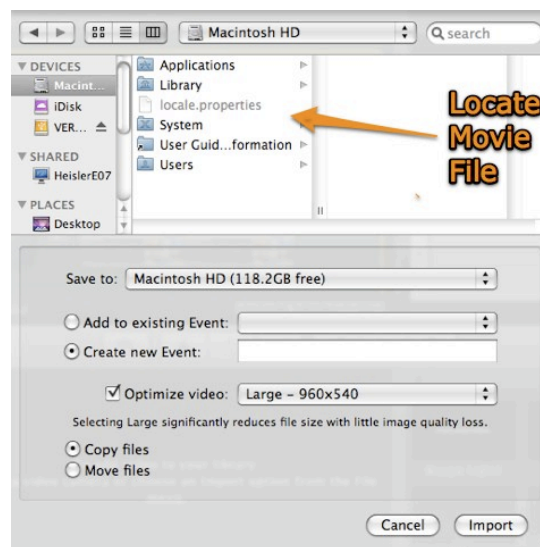
19. Import movie clip from Photobooth to iMovie by clicking on File found in the upper left corner. Select Import Movie.



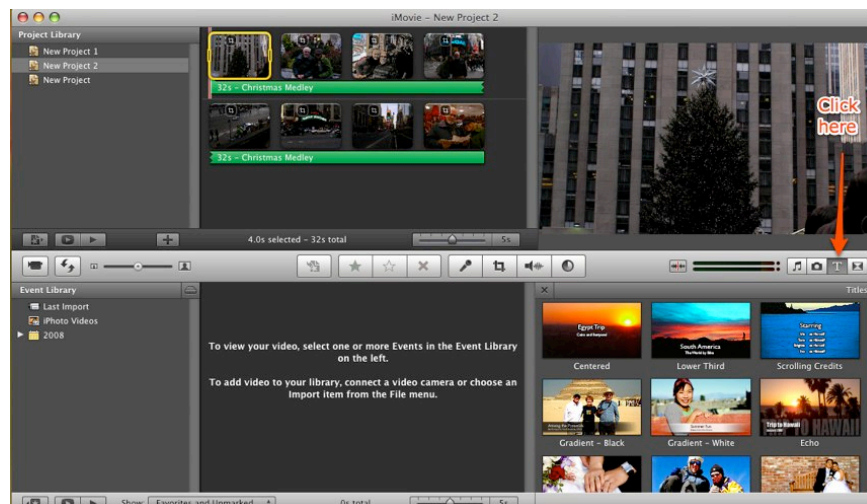
20. Select desired size of movie.



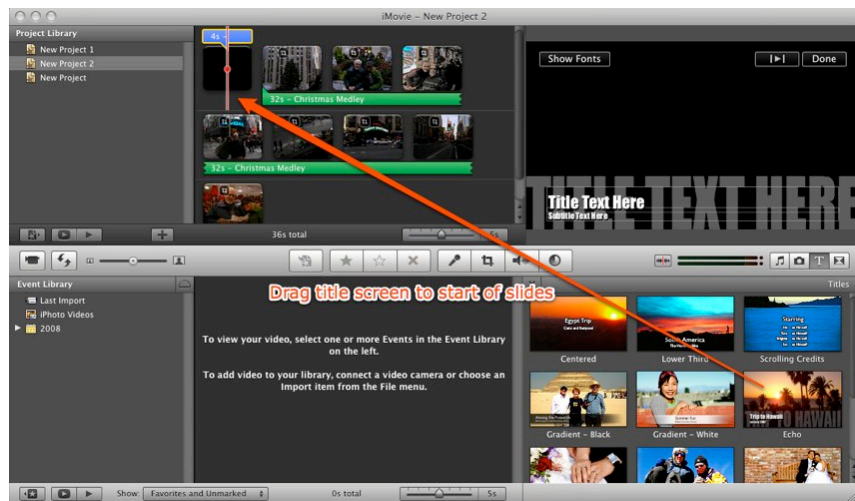
21. Select movie file to be added from the menu. Once converted, drag movie clip into project screen.



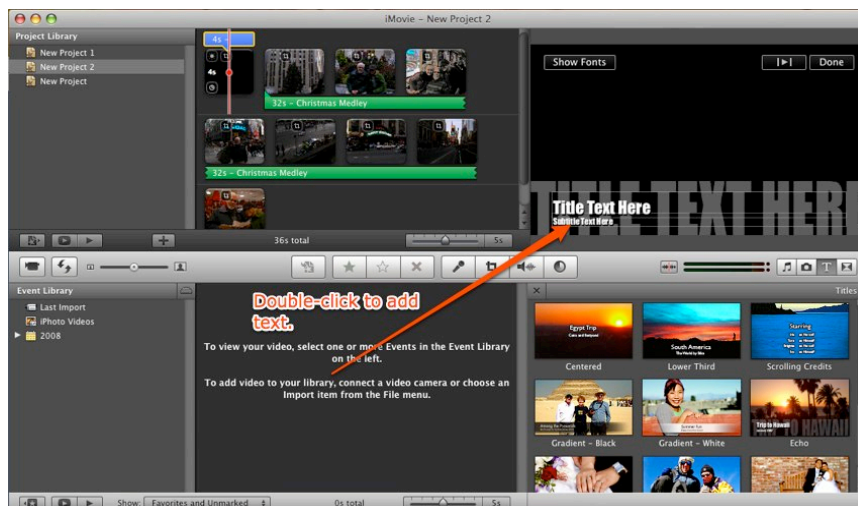
22. Add title screen by clicking on the Text button.



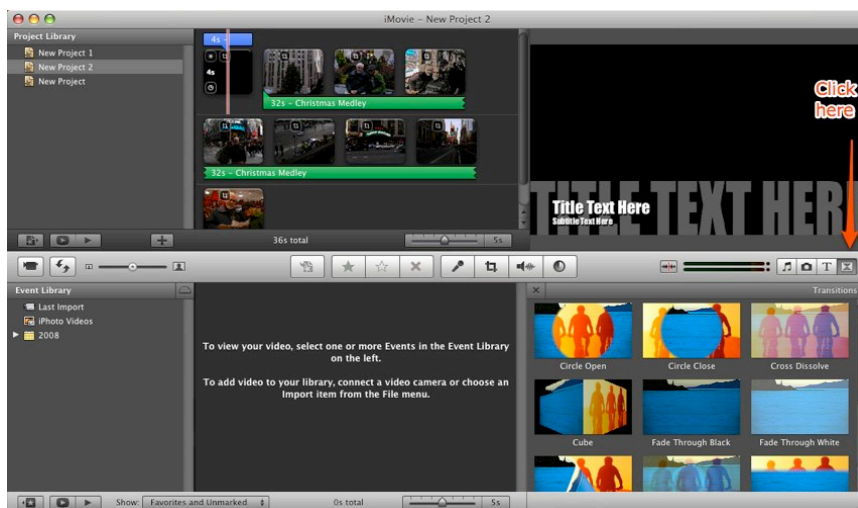
23. Select title screen style. Drag title screen to start of slides.



24. Edit text on title screen by double-clicking on “Title Text Here.” You may adjust the font style and size.



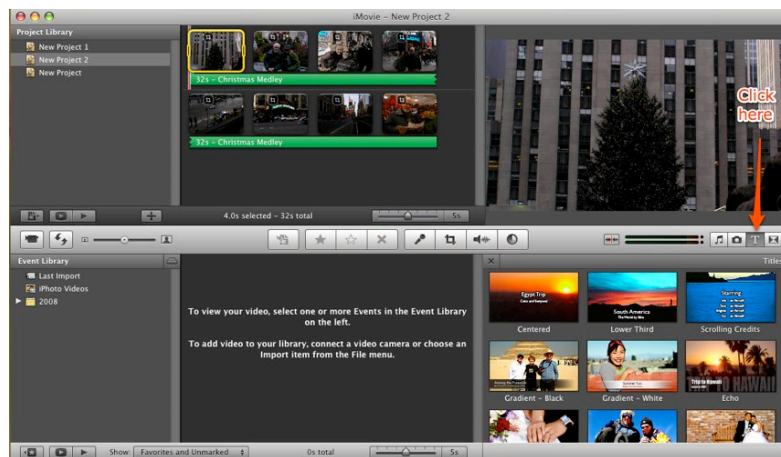
25. Add transitions between slides by selecting the Transition button.



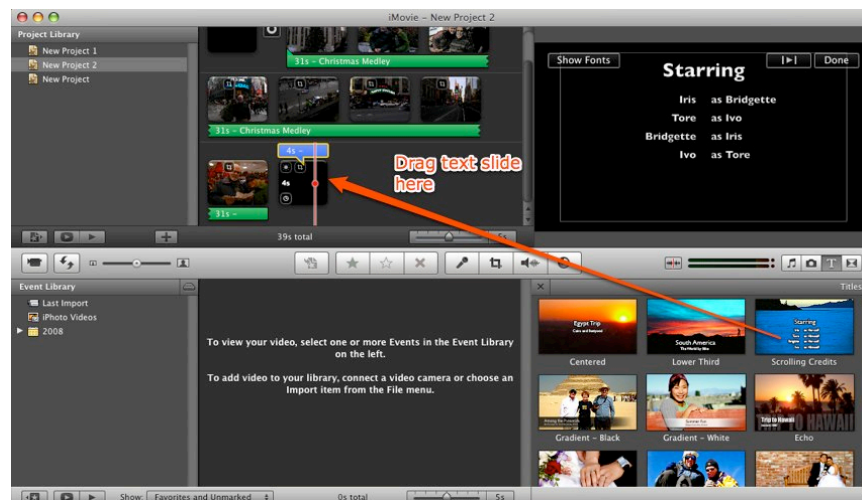
26. Drag the chosen transition slide before the slide you wish for it to apply to. You may choose to use the same transition for each slide or use a different transition for each slide.



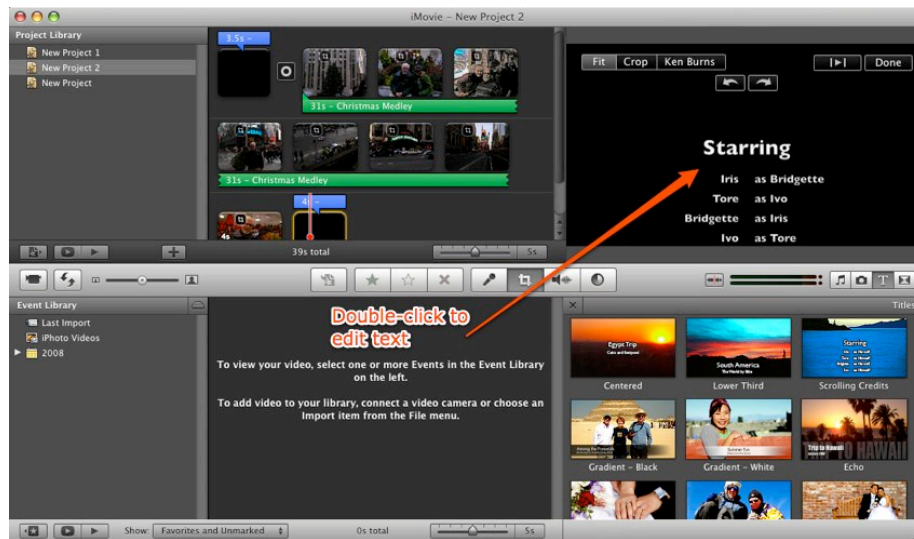
27. Add concluding screen by clicking on the text button.



28. Drag text slide to end of slideshow.



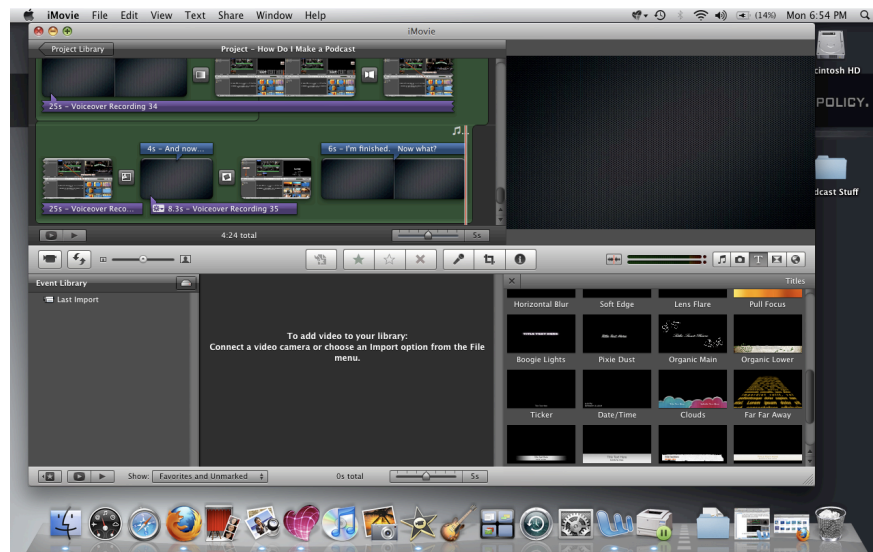
29. Edit text on concluding slide by double-clicking on text screen. You may adjust the font style and size.



30. Review podcast by pressing the Play button. Be sure you have adjusted your volume on the computer so that you can hear any voiceovers/music.



31. Once completed, you may choose to share your project by selecting the Share menu located in the toolbar at the top of the iMovie application.



32. A dropdown menu will appear. Select the format that best suits your needs for sharing your iMovie project. iMovie will take care of the rest! It may take several minutes to convert your project the file type of your choosing.

